

## **Meeting Room Policy**

### **Use of Library for Meetings**

The library facility is open to non-profit organizations for meeting at no charge. Any other group wishing to use the library for a meeting place will need to abide by the Limited Rental Agreement and complete the written form beforehand with the Librarian.

Reservations will be handled on a “first come, first served” basis. Regular library hours, library board meetings, and library activities (such as story hours, etc.) will have priority, and the facility may not be available for use on such occasions. The library does not advocate or endorse the viewpoints of meetings or meeting room users. (Reviewed July 2010 and March 2015) (Reviewed and approved January 2020) (Reviewed and approved August 2022) (Revised and approved October 1, 2025)